Getting Your YQCA Web-Based Certification

CREATING AN ACCOUNT

Creating An Account

Go to https://yqca.learngrow.io

4-H Online Sign In

If you have an Active account in 4-H Online, select to Sign in with 4HOnline.

Will be prompted so select a state, then enter the Login information for your 4-H Online account.

After successfully logging in, you will be given a list of Active family members. Select a family member and start the account creation process.

FFA & Independent Sign In

For FFA members and those who do not have an active 4-H Online account

Creating An Account – 4-H Online

1 Select a 4-H Organization
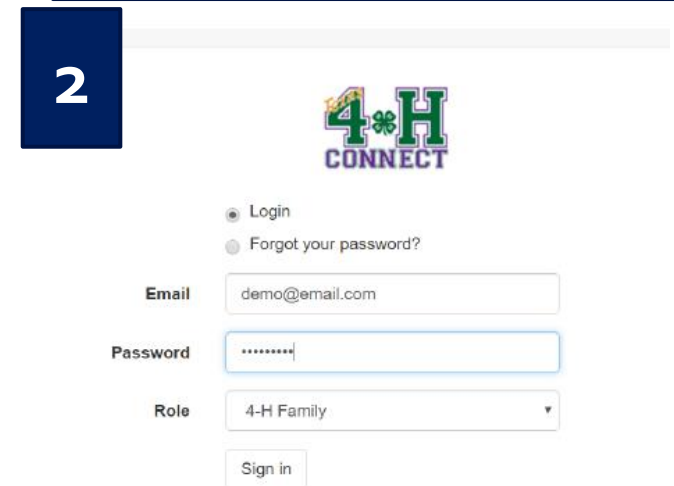
Select Your Organization ✕

Texas 4-H and Youth Development ▼

Select Organization

Forgot usern

2 Login with 4-H Credentials

4*H CONNECT

○ Login
○ Forgot your password?

Email: demo@email.com
Password: ••••••••
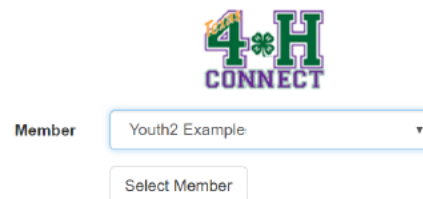Role: 4-H Family ▼

Sign in

Select a Family Member

Member's status must be active. If you're not sure of the member's status, log in to 4-H Online to few the status on the member screen. To check the progress of member activation in 4-H Online, contact your county 4-H office.
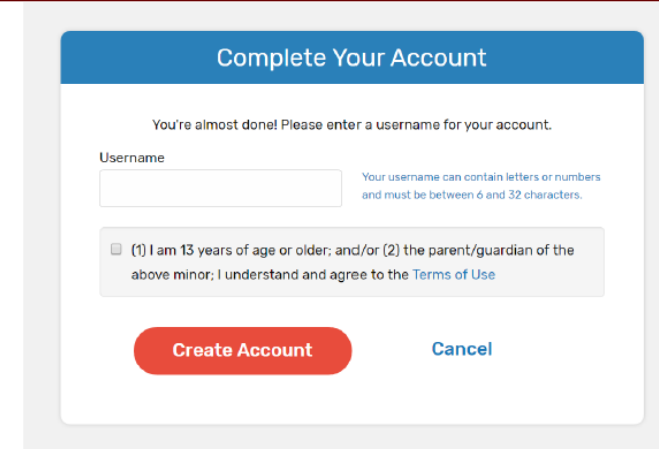
3

4*H CONNECT

Member: Youth2 Example ▼

Select Member

Enter a Username

After creating your account, you can still log in with your 4-H Online credentials. The username will be used if you decide to disconnect your account from 4-H Online.

4

Complete Your Account

You're almost done! Please enter a username for your account.

Username

Your username can contain letters or numbers and must be between 6 and 32 characters.

☐ (1) I am 13 years of age or older; and/or (2) the parent/guardian of the above minor; I understand and agree to the Terms of Use

Create Account   Cancel

Creating An Account – FFA & Independent

Enter information for the individual whose name will appear on the certificate

A parent or guardian must create the account for a member that is 12 or younger

Email entered for member that is 12 or younger, must be that of a parent or guardian

Creating An Account – FFA & Independent

For members 12 or younger

Youth for the Quality Care of Animals

This email serves as confirmation that a new LearnGrow account has been created. You can revoke consent for this account any time by emailing help@learngrow.io.

Notice of Collection, Use and Disclosure of Your Child's Personal Information

Parental

Parent/Guardian Consent

I hereby declare that I am the parent or legal guardian of the minor named on this account. I certify that I have read, understand and will comply with all Terms of Use and ensure that all minors under my care understand and will comply with all Terms of Use. I understand the below identified laws will be followed to protect my child's information that will be collected as part of the account creation process:

Children's Online Privacy Protection Act (COPPA) – COPPA applies to commercial companies and limits their ability to collect personal information from children under 13.

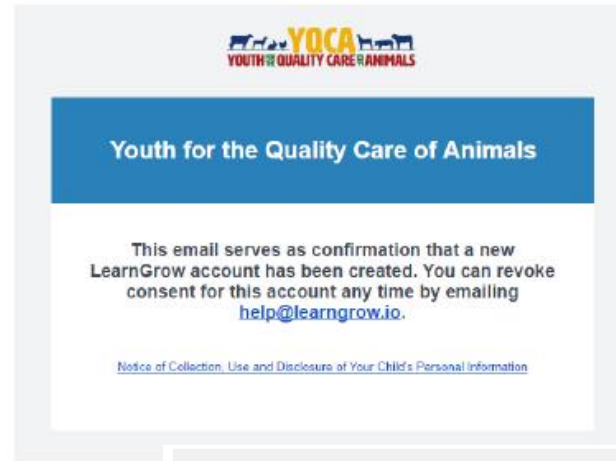I agree to the terms stated above and give permission for the minor named

Member Full Name

Parent/Guardian Full Name

☐ I agree

Continue

Youth for the Quality Care of Animals

A new LearnGrow Account has been requested

A new LearnGrow account has been requested for a child under the age of 13, please review the Notice of Collection, Use and Disclosure of Your Child's Personal Information. Clicking to confirm will serve as consent to create the account.
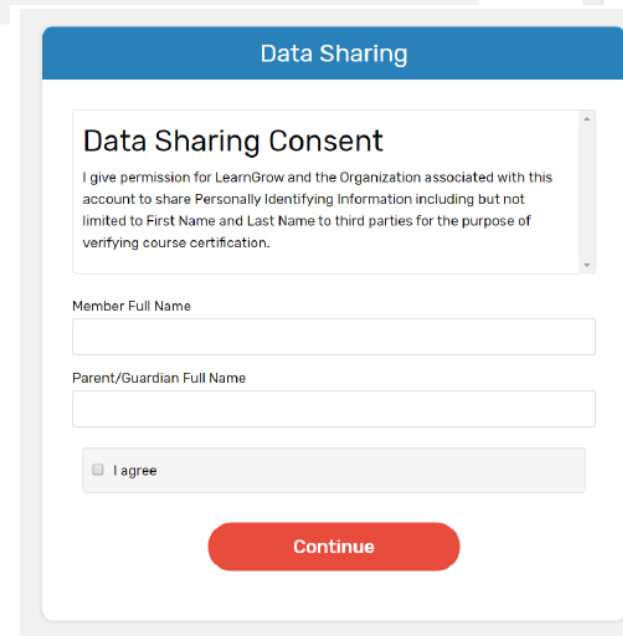
Confirm Account
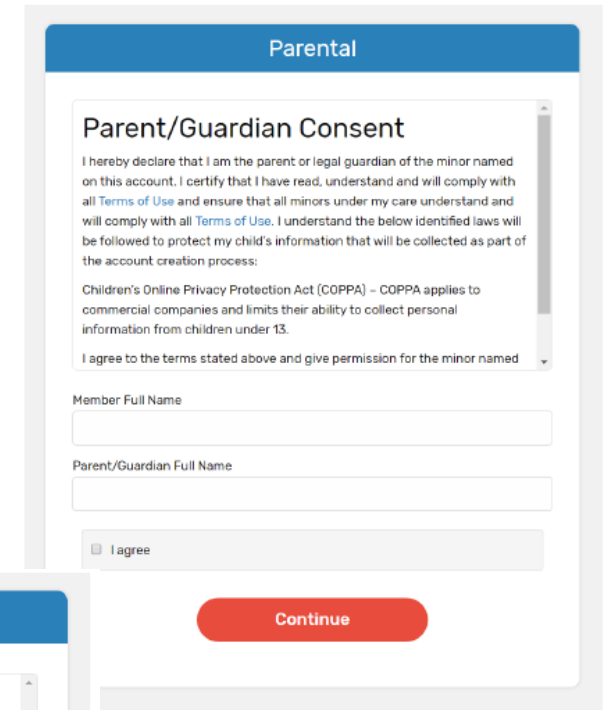

Data Sharing

Data Sharing Consent

I give permission for LearnGrow and the Organization associated with this account to share Personally Identifying Information including but not limited to First Name and Last Name to third parties for the purpose of verifying course certification.

Member Full Name

Parent/Guardian Full Name

☐ I agree

Continue

NAVIGATING THE ACCOUNT

Navigating The Account

Home screen for member

To start a course, click one of the course listed

- Be sure the select Web-Based Training
- Read the description of the course carefully to make sure the individual associated with the account meets the requirements

Course List

Completed | View All

Course
Age 08: Junior

To qualify for this course, you must have turned 8 in the previous calendar year.

Web-Based Training $12.00
Instructor-Led Training $3.00

Course
Age 09: Junior

To qualify for this course, you must have turned 9 in the previous calendar year.

Web-Based Training $12.00
Instructor-Led Training $3.00

Course
Age 10: Junior

To qualify for this course, you must have turned 10 in the previous calendar year.

Web-Based Training $12.00
Instructor-Led Training $3.00

Course
Age 11: Junior

To qualify for this course, you must have turned 11 in the previous calendar year.

Web-Based Training $12.00
Instructor-Led Training $3.00

Registered

Course
Age 12: Intermediate

To qualify for this course, you must have turned 12 in the previous calendar year.

Instructor-Led Training

Registered

Course
Age 13: Intermediate

To qualify for this course, you must have turned 13 in the previous calendar year.

Instructor-Led Training

Navigating The Account - Menu

Account Menu

- Upper right of every screen after logging in

My Account Screen

- Shows individual's information
- If account is not linked to 4-H Online, password can be changed here
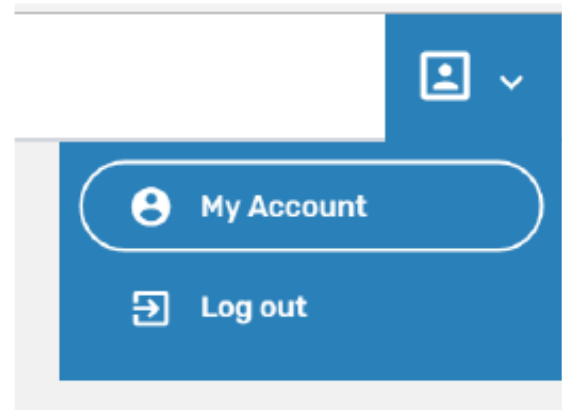
My Account

Login Info

UserName	demoyouth
Password	**********

Personal Info

First Name	Demo
Last Name	Youth
Email	demo@nomail.com

Demographic Info

Date of Birth	2/22/2002
Gender	Female
Ethnicity	Non-Hispanic
Race	White
Residence	Town under 10,000 and rural non-farm

Navigating The Account - Help

Help

- Lower right of every screen after logging in

Getting Help

- After clicking 'Help', user will be presented with a screen to send a message

⑦ Help

Leave us a message ✕

Your name

Demo

Email address*

demo@nomail.com

How can we help you?*

Attachments

⬚ Add file or drop here

zendesk   Cancel   Send

PURCHASING A COURSE

Purchasing A Course

1. Select a course
2. Purchase the course
3. Pay for the course

1

Course List

Course
Age 08: Junior

To qualify for this course, you must have turned 8 in the previous calendar year.
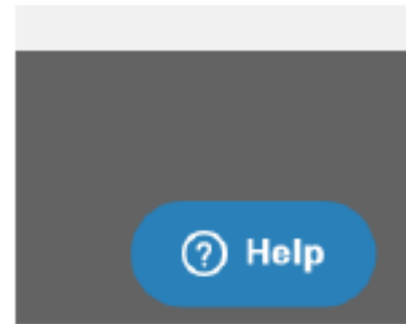
Web-Based Training $12.00
Instructor-Led Training $3.00

2

Course List

Web-Based Training

Course
Age 11: Junior   **$12.00**

To qualify for this course, you must have turned 11 in the previous calendar year.

[Purchase Course]

or

Instructor-Led Training

Course
Age 11: Junior   **$3.00**

To qualify for this course, you must have turned 11 in the previous calendar year.

State
[▼]

Training
[Select a state first... ▼]

[Purchase Course]

3

Back To Course

Select payment method

Course	Age 08: Junior
Amount	$12.00
Type	Web-Based Training

Apply a gift card if you have one

Gift Card   [   ]   [Apply]

Select from one of your existing credit cards or add a new one.

[Add Credit Card]

Your Saved Credit Cards

Add Credit Card

Cardholder Name   [   ]

Card Number   [   ]

Expiration Date   [Jan ▼]   [2017 ▼]

Validation (CVV)   [   ]

[**Add Credit Card**]   Cancel

Purchasing A Course

4. Finalizing payment
5. Viewing the receipt

4

Back To Course

Select payment method

Course	Age 08: Junior
Amount	$12.00
Type	Web-Based Training

Apply a coupon code if you have one

Coupon Code   [_____]   Apply

Select from one of your existing credit cards or add a new one.

Add Credit Card

Your Saved Credit Cards

⦿ VISA   Demo Parent   4xxx-xxxx-xxxx-4444

Purchase Course

5

← Back To Course

Course Registration

Age 08: Junior
To qualify for this course, you must have turned 8 in the previous calendar year.

Course Registration Status   Go to Course

Registered

Invoice

Invoice Number		Invoice Amount	
2			$12.00
Invoice Status		**Amount Paid**	
Paid			$12.00
		Invoice Balance	
			$0.00

COMPLETING CERTIFICATION

Completing A Course

Must pass 3 quizzes to get certified
- Animal Well-Being
- Food Safety
- Life Skills

Select a Knowledge Builder and Skills to gain knowledge and test your skill
- Status will show throughout to track progress

Back to Course
- Will return user to menu page to select another Knowledge Builder, Skills Lab or Quix

Printing A Certificate

Return to course menu screen to print certificate after all quizzes have been passed

Can download as a PDF to save locally and/or send electronically

Course

Age 08: Junior

Status: Completed   View Registration Details

To qualify for this course, you must have turned 8 in the previous calendar year.

Print Certificate

Certificate of Completion

YQCA
YOUTH FOR THE QUALITY CARE OF ANIMALS

This Certifies That

Demo Youth

HAS SUCCESSFULLY COMPLETED

Age 08: Junior

Date Completed	03/23/2017
Completion Method	Web-Based
Expires On	03/23/2018
Certificate Number	1111111111